

Craftsbury Public Library
Board of Trustees Monthly Meeting
June 3, 2019
6- p.m.

Present: Polly Allen, Lise Erickson; Kristen Fountain; Jacob Fritz; Ned Houston (chair); Barb Strong; Susan O'Connell (librarian)

Absent: Susan Flynn; Aliena Gerhard, Don Houghton; Saul Trevino

Next meeting:

Minutes: No corrections. Ned moves to approve the minutes; Lise seconded. Unanimous approval.

Treasurer's Report: Susan is working on the break-down from the Barn Dance and should have that shortly. We've received a few small grants. Lise, Susan Flynn and I met on Saturday with the Quickbooks advisor to discuss transferring the budget onto that platform. Kristen moved to approve the treasurer's report; Ned seconds. Unanimous approval.

Librarian's Report: We have upgraded the monochrome printer and that should work well from now on. We are getting good response from the community needs assessment meeting, with 18 people confirmed to attend. There has been a concern raised about the use of the parking lot at night. Susan O. is going to reach out to Eric Britton, who is our town constable and begin creating a record with Vermont State Police. She will also reach out to church trustees and select board members to discuss ways to address this. We raised the idea of installing a motion sensor light, a sign and a camera, whether its hooked up or not.

Library Trustee Conference: Ned went to the all-day event. The conference touched on some of the following: the library of today is not the library of the past. It is not just where you read books and it's not a place necessarily for quiet. It is a third space. A lot of the libraries have a separate 501c3 "Friends of the Library" which exists to raise the funds to support the library activities. There are a lot of different relationships. The ones that seemed to be the most successful were the ones that directly supported the programming set by the library. We discussed using our committee structure to bring on more community involvement.

Committee Reports:

Barn Dance/ Lise went over a post-mortem of all the details. What worked; what didn't. She is keeping a planning document to use next year.

Plant Sale/ Was well-attended; we do rely on heavy lifters. They are coming from a small number of people. We will try to broaden interest in participating.

Book Sale/ Seemed active and we sold several boxes of books. We probably need some better signs so people know it's going on.

Books for Babies/ The bags are ready; the items are coming together; we will also have literature about the library.

Building and grounds projects/ drainage for parking lot; PVC pipe bollard for the vault & communication tower; there is quite a list. We will put them out to the board on email and then look for volunteers outside.

Community Needs Assessment: We discussed the need to keep an open mind about how the library might be reorganized if a new space. We talked about upcoming events related to reaching out to community members about needs related to the library: June 19th, 3-6 p.m.; meeting of stakeholders; July 2, 6 p.m., board meeting with Kubik family; July 17th, 7 p.m. public meeting regarding library needs.

Jacob made a motion to adjourn; Lise seconds; unanimous approval.