

**Craftsbury Public Library**  
Board of Trustees Monthly Meeting  
March 4, 2019  
6-7 p.m.

**Present:** Polly Allen; Lise Erickson; Aliena Gerhard; Don Houghton; Ned Houston; Barb Strong; Saul Trevino; Susan O'Connell (librarian)

**Absent:** Susan Flynn; Jacob Fritz

Next meeting: 4/1/19

**Minutes:** Lise moves to approve minutes; Saul seconds. Unanimous approval.

**Treasurer's Report:** We received our first transfer from the investment account. Otherwise there is nothing out of the ordinary to note.

**Librarian's Report:**

- The Vermont Library Trustees conference has been confirmed for Tuesday, May 21<sup>st</sup>. Look for an email from Susan about signing up to attend.
- Internet has been an issue again this past month. The fiber is being installed in town, but is not being installed here. They could not find the underground vault. The Consolidated line went down completely. The Consolidated people did come in and got it fixed. There are no printers when Consolidated goes down. The networking had to be redone and it has been spotty since then.
- Another issue: the circulation desk computer has a corrupted registry. It could be a virus. I've take it out and replaced it with another computer for now.
- Also, I brought the Ireland talk to the Craftsbury Care Center, which was very well received.
- Our collaboration with the Albany Library is allowing us to get downloadable e-books and audiobooks. I hope that the Albany librarian and I can work on some joint promotional materials.

**Committees:**

**Policy and Bylaw Committee:** We are reviewing the policies and changed some wording to become more updated in our language. There was no change in terms of substance. We will be able to share a draft by the next board meeting. The only thing is that we need to move forward on finishing our personnel handbook. Aliena will also be checking with the school district on the correct language in our section about how we respond to a search warrant. Aliena will be chairing this committee.

**Barn Dance:** No one has met yet. We need to get going on planning and organizing. Lise will now chair the barn dance. Aliena and Saul were co-chairs and will also continue to participate along with Susan Flynn.

Ireland: We are in good shape. We have one slot probably open. All vendors are set up over there. September 16-23.

Town Meeting: We are in good shape. Lise put together a very nice tri-fold display with Susan's material. Ned is set for talking.

Fundraising Goals: These were chosen carefully and look good.

National Library Week: April 7-13. How will we mark it? We discussed having a design contest for either a card or a bookmark.

Make a motion; Polly second; unanimous approval.