

Craftsbury Public Library

Board of Trustees Meeting Agenda

Date: **Monday, May 4, 2020 6:00PM- via Zoom**

Approve minutes of last meeting

Treasurer's report- Susan F.

Librarian's report- Susan O.

Looking ahead to reopening

Committees:

- Plant sale
- Expansion committee
- Grounds and building committee report

January	Annual Meeting Elect officers as needed- 2 yr term Organize committees Review building insurance Review Public Library Report Library Report to town by Librarian	June	Report on summer plans Plan book sale
February	Review mission/goals/objectives Review bylaws and policies- every 2 years Prepare for Town Meeting	Sept.	Review progress on goals
March		Oct.	Form nominating committee Write trustee fundraising letter
April	Plan barn dance Plan plant sale Plan book sale Town Officer's Conference	Nov.	Nominating committee presents slate Plan fundraising letter mailing Evaluate Library Director Personnel committee sets salary Budget committee sets budget Plan Skida Sale
May	Grounds and building committee report Plan Antiques and Uniques	Dec.	Vote on salaries & budget proposal Appropriation request to Town Clerk